

## **SOLICITATION FOR REQUEST FOR QUALIFICATIONS (RFQ) NO. 2 ARCHITECTURAL DESIGN SERVICES**

The Nanakuli Hawaiian Homestead Community Association (NHHCA) is soliciting Requests for Qualifications (RFQ) from experienced, licensed, and insured architectural firms for the provision of architectural design services for tenant improvements at the Nanakuli Village Center located in Nanakuli, Hawaii. The project is situated within an in-line shopping center and comprises three distinct 1,200 square foot spaces, identified as Unit 2, Unit 3, and Unit 4. The proposed project entails the conceptualization, design, and oversight of these tenant space renovations. This includes but is not limited to drafting preliminary designs, preparing construction documents, conducting feasibility studies, providing cost estimates, and overseeing the construction phase.

### **SUBMITTAL REQUIREMENTS**

Interested firms should submit a comprehensive RFQ package providing the following:

1. Firm Overview: Description of the firm including size, structure, types of services offered, years in business, and any other pertinent details.
2. Team Credentials: Qualifications, licenses, and experiences of key team members who would be assigned to this project.
3. Past Projects: A portfolio highlighting relevant projects of similar scope and scale, including project details, timelines, and client references.
4. Insurance: Proof of professional liability insurance.
5. Compliance Acknowledgment: Acknowledgment of agreement to comply with all federal, state, and local regulations pertaining to this project.

### **SUBMISSION DEADLINE**

All submissions, either hand-delivered or mailed, must be received by NHHCA no later than 4:00 p.m. (Hawaii Standard Time) on **JUNE 30, 2023**, at the following address:

1188 Bishop Street, Suite 907  
Honolulu, Hawaii 96813

Note: When hand-delivering, please ensure that the original proposal application is date-stamped.